

Sub: PR & RD Department- Purchase of Consumable items for use of Officers – Reg.

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As per the decision taken, the Department for supplying consumable items once in a month to the peshies of Secretary (PR), Prl. Secretary (RD), Prl. Secretary (RWS). Accordingly, consumable items were purchased and supplied during October’2008.

2. In view of the above, it is submitted that whether the following Consumable items may be purchased for supplying the same to the Peshies of Secy. (PR),Prl. Secretary (RWS) and Prl. Secy (RD).

- | | | | |
|----|-----------------------------------|-------|------------|
| 1) | Everyday Milk Powder | ----- | 12 Packets |
| 2) | Tea dips (Two Leman dips Big)---- | | 12 Packets |
| 3) | Sugar | ----- | 12 Kgs |
| 4) | Nescafe | ----- | 12 Bottles |

4. Subject to orders, a draft letter submitted below for approval.

GOVERNMENT OF ANDHRA PRADESH
PANCHAYAT RAJ AND RURAL DEVELOPMENT DEPARTMENT.

Letter No. 21682 /OP.II/2008-1

From:
The Deputy Secretary to Govt.,
P.R & R.D (OP.II) Department,
A.P. Secretariat,
Hyderabad.

To
The Manager,
M/s Sankalpa Enterprises,
Hyderabad.

HYDERABAD: Dated: -11-2008

Sir,

Sub:- PR& RD Department - Supply of Consumable
items for use of Officers in the Department -
Reg.

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I am directed to request you to supply the following
consumable items for the use of Officers in the Department and
furnish the bills in triplicate along with advance stamped receipt for
arranging payment:-

- | | | | |
|----|-----------------------------------|-------|------------|
| 1) | Everyday Milk Powder | ----- | 12 Packets |
| 2) | Tea dips (Two Leman dips Big)---- | | 12 Packets |
| 3) | Sugar | ----- | 12 Kgs |
| 4) | Nescafe | ----- | 12 Bottles |

Y/f

P.R. & R.D (OP.II) Department

ABSTRACT

P.R.& R..D Department - Purchase of Consumable Items for use of Officers in the Department - Expenditure of Rs. 3,456=00 (Rupees Three thousand four hundred and fifty six only) - Sanction _ Orders - Issued.

PANCHAYAT RAJ AND RURAL DEVELOPMENT (OP.II) DEPARTMENT

G.O.Rt.No.

Dated: -2-2009

Read the following:-

- (1) G.O.Ms.No. 320, Home (Printing) Dept., dt. 10-11-1997.
- (2) G.O.Rt.No. 148, F&P(FW.Admn.TFR) Det., dt. 21-10-2000
- (3) Govt. Lr. No.698 /OP.II/2009-1PR&RD(OP.II)Dept.
Dt.15-01-2009.
- (4) From M/s Sankalpa Enterprises, Hyderabad vide bill No. 11179, Dt.10-2-2009.

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O R D E R:

Sanction is accorded to incur an expenditure of Rs. 3,456 =00 (Rupees Three thousand four hundred and fifty six only) towards purchase of Consumable Items for use of Officers in the Department for the month of December' 2008 from M/s Sankalpa Enterprises, Hyderabad.

2. The amount sanctioned in para (1) above shall be drawn and a cheque may be issued in favour of "M/s Sankalpa Enterprises, Hyderabad".

3. The expenditure sanctioned above shall be debited to the head of account "3451. Secretariat Economic Services - 090. Secretariat - 05. PR&RD Department -130. Office Expenses - 132. Other Office Expenses".

4. This order does not require the concurrence of Finance and Planning (Fin.) Department as per the orders in force.

To
The Pay & Accounts Officer,
Secretariat Branch, Hyderabad
The PR& R.D. (OP.II) Department.
The Accountant General, Andhra Pradesh,
Hyderabad.

Sf/Sc

// Forwarded by Order //

SECTION OFFICER.

ANNEXURE

Sl.No.	_Particulars	Quantity	Rate (Rs)	Amount (Rs)
1.	Everday Mil Powder	9 Packets	79=00	711=00
2.	Tea dips	9 Packets	78=00	702=00
3.	Sugar	9 Kgs	18=00	162=00
4.	Nescafe	8 Bottels	55=00	440=00
	Total			2,015=00

(RUPEES TWO THOUSAND AND FIFTEEN ONLY)

K.V. RAMANA REDDY,
DEPUTY SECRETARY TO GOVERNMENT

// Forwarded by Order //

SECTION OFFICER

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C.No.26074/OP.II/2008
C.No.698/OP.II/A3/2009

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Please see the bill received from M/s.Sankalpa Enterprises at P
3 cf.,.

Submitted that with reference to letter at P1cf., M/s. Sankalpa
Enterprises have supplied the Consumable items , and submitted a
bill for Rs. 3,456=00 for arranging payment.

In view of the above position, it is submitted that
whether sanction may be accorded for payment of an amount of
Rs.3,456=00 (Rupees Three Thousand two hundred and forty one
only) to M/s. Sankalpa Enterprises, Hyd.

Subject to orders, a draft orders submitted below for approval.